



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Louis J. Andrew Jr., Treasurer
Citizens for Tom Petri
P.O. Box 270
Fond Du Lac, WI 54935

APR 20 1999

Identification Number: C00107003

Reference: October Quarterly Report (08/20/98-09/30/98)

Dear Mr. Andrew:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B of your report (pertinent portion attached) discloses a contribution(s) which appears to exceed the limits established by the Act. The Act precludes an individual or a political committee from making a contribution to a national party committee in excess of \$20,000 per calendar year. (2 U.S.C. §441a(a)) However, a political committee may make unlimited transfers to a national party committee if the excess amount is determined to be and disclosed as "excess campaign funds". (11 CFR §113.1(e))

If the contribution(s) in question was not completely or correctly reported, you should amend your original report with the correct information. If the contribution made was excessive, you should notify the recipient and request a refund of the amount in excess of \$20,000. You should inform the Commission in writing of such a refund and provide a copy of the refund request sent to the recipient committee. The refund should appear on Line 15 of the Detailed Summary Page and on a supporting Schedule A of the report covering the period in which the refund is received.

Although the Commission may take further legal action, prompt action by you to obtain a refund of the excessive amount(s) will be considered.